Title of paper (Font 14 Bold)

First Name and Family Name1, Additional Authors2

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Abstract (Maximum 300 words)

Purpose of this paper: What are the reason(s) for writing the paper or the aims and objectives of the research?

Design/methodology/approach: How are the objectives achieved? Include the main method(s) used for the research. What is the approach to the topic and what is the theoretical or subject scope of the paper?

Findings: What was found in the course of the work? This will refer to analysis, discussion, or results.

Research limitations/implications (if applicable): If research is reported on in the paper this section must be completed and should include suggestions for future research and any identified limitations in the research process.

Practical implications (if applicable): What outcomes and implications for practice, applications and consequences are identified? Not all papers will have practical implications but most will. What changes to practice should be made as a result of this research/paper?

What is original/value of paper: What is new in the paper? State the value of the paper and to whom.

**Keywords:** Maximum 5 keywords separated by commas and finishing with a full stop e.g., Competition, Competitiveness, Education and Training. Font 10).

# Introduction

An introduction evokes sufficient interest to convince the reader to read your conference paper.

Typically, introductions consist of the following elements in paragraph format:

* Opening moves: Draws the reader’s attention
	+ Quotation, provocative fact
	+ General statement
	+ An event or anecdote (Story)
* Background: Brings the reader into your world. (Load this section with references from authoritative authors)
	+ Contextualise the problem
	+ Current status of the problem
	+ Discussion of previous studies, limitations and omissions
	+ Previous literature critically reviewed (authoritative authors)
* Knowledge gap of conference paper: Explains the importance of the gap in the literature
	+ Denial (On the other hand)
	+ Indicate the gap in previous research
	+ Raising a question about previous research
	+ Indicate how this research will fill the gap
	+ State the cost of leaving the condition unresolved
* Aim and objectives of the conference paper: How you will fill the gap
	+ Purpose of the present research, focus and launching point
	+ Outline, making aims and objectives clear
* Advance organiser: Tells the reader what content to expect and the order of presentation.

# Literature review

The literature review does not need to call itself a “literature review”, it would be more appropriate to title these sections relevant to the literature and reference material that is discussed. Use the headings to guide the reader, inform them of the material that is being discussed.

Literature reviews should identify international research on similar topics and indicate a clear gap in research articles related to international cutting edge research. Authors should demonstrate how their research relates to that of other scholars on similar topics. Please adopt a critical perspective in discussing previous research, and provide a clear analysis of all relevant research. Relevant literature has to be critiqued, not duplicated.

# Research methodology and method

For most fields of research, it will be essential to state the rationale for adopting a research approach or method of enquiry.

Include a clear description of the research method used, succinctly describe the research that was undertaken. It should include the techniques, and relevant information, in sufficient detail so that the approach could be repeated. It may cite the protocol or method used and should identify any differences or departures from a documented procedure.

# Research results

Identify the relevant question that is being answered and then provide the data and experimental results related to the key topic. Figures, tables and graphs should be clearly presented. Each time data is introduced, there should be an opening sentence informing the reader of the exact nature of the data and its relevance. All figures and tables should be numbered. The paper should only discuss what was found and should not discuss work that was not undertaken.

# Discussion

The discussion should compare the data with the findings expected from the literature and relevant work previously discussed. Do the findings agree in full, in part or offer different perspectives? Are the findings in direct contrast to previous work, and is further investigation necessary? Does it mean that previous work is questionable? Has the work exposed weakness with the methods used?

# Conclusion

Concluding statements should end the conference paper with strong, clear, concise “takeaway messages” for the reader. Please note that conclusions are based on an integration of study findings, interpretation and synthesis.

# Recommendations

Recommendations for further research and stakeholders should be based on the conclusions; and actions needed to implement the recommendations.

# References

Ideally, please use reference management software (Example: Mendeley or EndNote) to organise your references.

* Mendeley Help Guides: <https://www.mendeley.com/guides>
* Please use the University of Cape Town Harvard

Would you please ensure that all the necessary meta data are included, correct and formatted consistently?

If you are recording the references manually, please use the UCT Author-date reference guide below:

* <http://www.lib.uct.ac.za/sites/default/files/image_tool/images/25/UCT%20Author-date-referencing-guide.pdf>

# Paper Length

* Maximum length – 12 pages

# Text Formatting

Please use the styles to format your document.

# Heading 1 – Bold, Arial, Single line spacing, Font size 12

## Heading 2 – Bold, Arial, Single line spacing, Font size 10

### Heading 3 - Arial, Single line spacing, Font size 10

#### Heading 4 – Italic, Arial, Single line spacing, Font size 10

Normal – Arial, Single line spacing, Font size 10

# Figures

Illustrations must be clear and unfolded, and their print quality must be even and dark enough for reproduction.



**Figure 1** Cyclic and square-wave voltammograms of complex 33.

# Tables

Tables should be placed (centre) in the text near where they are first referenced, with captions placed above the tables and sequentially numbered. Type the captions in 8 point. Tables should be numbered sequentially, and mentioned in the text before, **see Table 1**.

Table 1 Table captions text to be formatted in 8 point Arial.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A | B | C | D Text | E Text |
| Tx | Tx l | Tx | -0.37 | 1.0 |
| Tx | Tx  | Tx | -0.42 | 0.2 |
| Tx | Tx | Tx | -0.86 | 3.1 |
| Tx | Tx | Tx | -0.74 | 2.4 |
| Tx | Tx | Tx | -1.20 | 50.0 |
| Tx | Tx | Tx | -1.20 | 50.0 |
| Tx | Tx | Tx | -1.20 | 50.0 |
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| Tx | Tx | Tx | -2.25 | 710.3 |
| Tx | Tx | Tx | -2.25 | 710.3 |
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# Lists

Lists, whether set out with roman numerals (i, ii, iii, etc), arabic numerals, or bullet points, should be set out with half a line space before and after (or a single blank line) the list.

* here is
* an
* example

Lists should be used sparingly, as they can give the paper the character of a set of notes or a report rather than a polished text.

# SUBMISSION OF PAPERS

Papers should be submitted via EasyChair. The link is below:

* <https://easychair.org/conferences/?conf=qsconference2021>